

## Application for Mini-Grant

**Sponsored by** (Elmbrook Rotarian's Name):

**Title of Grant Proposal:**

**Date Submitted:**

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**Name of Organization to receive funds:**

Is this organization exempt under Section 501(c)(3) of the IRS Code? ☐ Yes ☐ No  
*Please attach a copy of the organization's IRS 501(c)(3) determination letter.*

Contact Person:

Email:

Address:

Address:

City:

State:

Zip:

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Grant proposal is related to this Rotary Area of Service:

☐ Club ☐ Community ☐ International ☐ Vocational ☐ Youth

**How much money are you requesting  
from the Elmbrook Rotary Foundation?**

**Date funds will be needed?**

**Describe Proposal:** Please state the need, rationale, what will be done, when the project will be completed, staffing requirements, and how the funds will be used. Attach additional pages if necessary.

## **Required Attachments**

**Submit the following attachments (in the order listed) with the complete proposal:**

- 1) Copies of the IRS federal tax exemption determination letters.**
- 2) The organization's actual income and expense statement for the past fiscal year, identifying the organization's principal sources of support.**
- 3) The organization's projected income and expense budget for the current fiscal year, identifying the projected revenue sources.**
- 4) Budget of income and expenses. Program budget for program requests. Organizational budget for general operating requests.**
- 5) Mini-Grant Final Report (if previously funded).**
- 6) Complete list of the organization's officers and directors.**